

**Nova Southeastern University
Center for Psychological Studies**

Course Outline

Course # & Title:	CGPY 515-Principles of Counseling and Guidance
Credit Hours:	3
Location/Section:	Tampa/TG2
Dates:	May 2, 3, 4, 2008 May 16, 17, 18, 2008
Class Meeting Times:	Friday 6:00pm - 10:00 pm Saturday 8:30am - 6:00 pm Sundays 8:30am - 5:30 pm
Instructor:	Robert Ivy, Ed.D. Day Office: (904) 693-7942 Ext. 317 Cell: (904) 616-0573 Email: irobert@nova.edu drivy1@comcast.net

Required Text:

Baker, S. & Berler, E. (2008). School Counseling for The Twenty-First Century (5th Edition). New Jersey: Prentice Hall. ISBN-0-13-1890379

Course Description:

This course covers the philosophy, functions, management, and operations of a counseling and guidance program in elementary and secondary schools.

Course Objectives:

1. Demonstrate an awareness of a balance approach to school counseling
2. Describe the history, philosophy and current trends in education and school guidance and counseling.
3. Describe the role, function, and professional identity of a school counselor in relation to other school personnel.
4. Demonstrate knowledge of school organizations, the pre-K-12 curriculum and the relationship of a school counseling program to the academic and student services in schools.
5. Know effective assessment practices utilized in today's schools.
6. Examine basic competencies in developmental curriculum programming.

7. Describe the impact of diversity on school counseling including age, gender, sexual orientation, religious and spiritual beliefs, racial, ethnic and cultural heritage, etc.
8. Understand the role of developmental guidance in the school setting and the role of counselor as a developmental guidance specialist.
9. Understand counseling consultation, coordination, collaboration, referral and team building.
10. Understand legal and ethical responsibilities for school counseling
11. Demonstrate an understanding of information dissemination and processing
12. Understand the referral process and coordination of services
13. Know the essential transition enhancement needs of students
14. Know the ingredients of the accountability function and necessary competencies
15. Be familiar with the current American Counseling Association Code of Ethics and the American School Counselor Association Ethical Standards for School counselors and current major policy, legal and ethical issues pertinent to the school counselor.

Calendar of Assignments:

Prior to Friday, May 2nd Read chapters 1-7

Complete the first written assignment by responding in one to two pages to any **three (3)** of the suggested activities listed at the end of seven chapters (1-7).

Prior to Friday, May 16th Read chapters 8-14

Complete the second written assignment by responding in one to two pages to any **three (3)** of the suggested activities listed at the end of seven chapters (8-14).

Student Obligations:

Prior to the first weekend meeting, chapters 1-7 should have been read and written assignment completed.

Prior to the second weekend meeting the remaining chapters (8-14) should have been read and written assignment completed.

A term paper should be typewritten, double spaced and approximately 7-10 pages in length. At least three references should be utilized. APA style is expected. Any topic germane to the counseling and guidance principles described within the text may be presented. Each student is expected to provide a brief, fifteen minute, oral synopsis of the paper during the second weekend session.

Students will take two exams covering chapters 1-14. Exams will be essay format test. Total points for each exam will be 75 points.

Attendance:

Graduate students are expected to attend all classes and to be punctual. Absences due to an extenuating circumstance should be discussed with the instructor. Absences can affect the final grade. All assignments are to be completed and submitted on time to receive full credit. If a student is late by more than 10 minutes to class, the student will sign a tardy sheet. If a student accumulates two tardies during the course, the student will receive one letter grade reduction.

Grading Criteria:

The grade for the course will be based on the following:

Written assignment (chapters 1-7)	100 points
Written assignment (chapters 8-14)	100 points
Term paper	100 points
Exam 1	75 points
Exam 2	75 points
<u>Total points possible</u>	<u>450 points</u>

Grading Scale:

A= 405-450

B= 360-404

C=315-359

BIBLIOGRAPHY

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